

BY-LAWS OF THE COASTAL BEND DART ASSOCIATION

Approved: September 2, 1987 (Updated as of JUNE 2010)

1. NAME

The name of the Organization shall be the COASTAL BEND DARTS ASSOCIATION, hereinafter called the CBDA.

2. INCORPORATION

The CBDA shall be incorporated as a non-profit Texas Corporation for the purpose of promoting darts in the Coastal Bend area.

3. OBJECTIVE

The objective of the CBDA shall be to promote darts to the Coastal Bend area. The CBDA shall be the controlling Organization for all competitions sponsored by the CBDA.

4. CBDA ELECTION YEAR

The CBDA election year shall run from July 1 to June 30.

5. DUES

B. Dues are \$10.00 per season, (**May 2010**), to be paid at the start of the season. Seasons are defined as two 20 or 21 week periods of play (Spring and Fall Seasons). **(The \$1.00 increase in dues is to be put into Ways and Means fund has been suspended at this time.**

A. Dues are not refundable. Transfer of dues will be allowed only if the player has not played at all with the exception of the pre-season roster, and only with the approval of the executive board of the CBDA. (Spring2004)

6. MEMBERSHIP

A. Each Team Captain shall submit a roster with the minimum of 6 players, complete with addresses, telephone number, and money, to the Secretary / Treasurer prior to the start of a Season. (Fall 1996)

B. If new players are added to a team after the start of the season, a membership Application must be filled out for each new player. The application must be submitted, along with their dues, the first night the new member plays. If paid by check, make payable to the CBDA.

C. All membership applications are subject to the approval by the EXECUTIVE BOARD OF DIRECTORS. All members must be 21 years of age to join. **(Fall 1986.)**

D. The Executive Board reserves the right to terminate or suspend the membership and / or privileges of any member, team, or pub, but only after receiving a written or verbal protest. Any form of physical violence will result in automatic suspension of parties involved.

1. All protest, verbal or written, must be received by the Executive Board within 48 hours of match or occurrence; otherwise it will be considered null and void.

2. The Executive Board will contact the parties involved on order to ask them to submit their individual version of the protested matter in the form of a letter to reach the Board within 48 hours after contact.
 3. The Executive Board will consider all versions of the protest and contact parties involved if a hearing is necessary.
 4. If a protest is heard by the Executive Board, the results will be printed in the Bull Shoe (minutes), and will be read before the next general membership meeting. If the Executive Board finds the infraction to be severe enough, the accused is subject to reprimand, suspensions, or expulsion from the CBDA. **Regarding reprimands or suspensions the Executive Boards decision is final.** If the Executive Boards decision, after a hearing, results in an expulsion, the expelled party may appeal by written notice to reach the Secretary within 48 hours of notification of expulsion. Upon appeal the decision will be reviewed by the Executive Board and voted on and may be overruled by 2/3's majority.
 5. Both parties will be allowed witnesses at any hearing held.
- E. Any team (including its members) that folds after a schedule has been prepared or during a season, or **forfeits 2 matches in the first leg (Spr.98)** and / or **forfeits 3 matches** during a season, will be suspended from play for the rest of that season and the next. Any member on such team who does not desire to quit, has the right to readdress and petition, in writing, to the Executive Board to be able to join another team. The Board of Directors must receive this petition no later than the next scheduled match for approval. All members who do not submit a petition, petition arrived after due date, or petition not approved will be suspended.

7. **OFFICERS**

Officers of the CBDA shall be the Executive Board of Directors consisting of the President, Vice - President, Secretary, Treasurer and Sergeant-at Arms and immediate Past President (with full Voting rights) (**Spring 1990**)

- A. **PRESIDENT:** The President shall be the Executive Officer of the CBDA and shall preside over all meetings except when excused as ineligible under neutrality rule. The President shall be elected on EVEN years (**SPRING 1990**)
- B. **VICE PRESIDENT:** The Vice President shall assume the duties of the President in his / her absence or ineligibility. The Vice President shall be elected on ODD years. (Spring 1990)
- C. **SECRETARY:** The Secretary shall:
 - (1.) Keep the minutes of the CBDA meetings, which shall be an official record of all business transacted.
 - (2.) Compile all the results of all matches played in CBDA competitions and publish the results at the end of each competition.
 - (3.) Receive, compile, and maintain all Association records.
 - (4.) Notify appropriate individuals of all official meetings.

- (5.) Print and publish the monthly news letter, "BULL SHOT".
- (6.) The Secretary shall be elected on even years. **(Spring 1990)**

D. TREASURER: The Treasurer shall:

- (1.) Receive all CBDA funds and maintain them in a bank account approved by the Executive Board. The signature of two elected officers shall appear on any check or voucher submitted to this account.
- (2.) Maintain an accurate account of all monies collected and disbursed, supported by a file of vouchers, bills, statements and invoices.
- (3.) Submit a financial report at each General Membership Meeting.
- (4.) Present the books for review at all Executive Board Meetings.
- (5.) Prepare an annual budget each fiscal year, showing anticipated income and expenses for each season, and distribute copies of this budget to all Executive Board members.
- (6.) Make available annually, at the direction of the CBDA President, records for audit.
- (7.) The Treasurer shall be elected on ODD Years. **(Spring 1990)**

E. SERGEANT-AT-ARMS:

The Sergeant-at-Arms shall maintain order and enforce parliamentary procedures. The Sergeant-at-Arms shall be elected yearly.

8. ELECTION OF OFFICERS:

- A. **QUALIFICATIONS:** An acceptable candidate for an elective office must be a member in good standing of the CBDA for at least one year before the election and never have been removed from any office or appointed position in the CBDA, other than by honorable resignation or expiration of term of office. If an elected officer of the CBDA resigns during his / her term of office, he / she shall not be an acceptable candidate for any office of the CBDA for one year following the expiration of the term to which he / she was elected unless the officer accepts a nomination for another officer position. The person running for office of President or Vice President must be an officer or past officer of the CBDA or a Team Captain in the CBDA for at least one full year prior to the election. **(Spring 1990)**
- B. **ELECTION PROCEDURE:** Election shall be held annually at the June Membership meeting with the President and Secretary being elected on Even years, the Vice President and Treasurer being elected on ODD years, and the Sergeant –at-Arms being elected yearly. **(Spring 1990)**. The election shall be by written secret ballot.
- C. **TERM OF OFFICE:** The regular term of office for each officer shall begin on 1 July of the year elected and end 30 June of the year of the next scheduled election for officers. The officer must remain an active member of the CBDA. Active member meaning a participating, dues paid, card carrying member. **(Spring 1995)**. If an officer resigns his office or is removed from office, an election shall be held at the

next Membership meeting. To fill that office for the remainder of the term. In the absence of an acceptable candidate, the duties of that office may be distributed among the remaining officers at the discretion of the Executive Board of Directors for the remainder of that term. **(Spring1995)**.

- D. **REMOVAL OF OFFICERS:** Any CBDA officer may be removed from office at any time for incompetence or misconduct by two-thirds majority vote of the Executive Board. Any CBDA officer may be removed from office if he / she misses three scheduled Membership meetings.

9. MEETINGS:

- A. The Board of Directors of the CBDA shall hold meetings as necessary in order to conduct CBDA business. The Executive Board shall be able to make decisions deemed necessary for the good of the association. **(Fall 1998)**
- B. **BOARD OF DIRECTORS:** (when applicable) The Board of Directors of the CBDA shall consist of the Executive Board and one representative from each team, generally the Team Captain. Division coordinators and standing committee chairman shall attend meetings, but as non –voting members unless they are members of the association in good standing. The Executive Board is the elected Officers of the CBDA. If the Team Captain is also an elected officer, the team shall choose another member to represent it on the Board. The Board of Directors may only act in the presence of a quorum, which shall consist of 50% of the Board. The Board of Directors shall have the power (with vote) to make any decision it deems necessary to conduct the business of the CBDA. The Board of Directors shall meet as directed by the President. The President should call a meeting before, after and during seasons to conduct CBDA business. **(Fall 1996)**.
- C. **GENERAL MEMBERSHIP:** The General Membership of the CBDA shall consist of all members of the association in good standing. The President may call a Board or General Membership meeting as necessary to conduct the business of the CBDA.
- D. **ATTENDANCE:** All Teams are to be represented at each Board of Directors or General Membership meeting by its Captain or a team member. Any CBDA member in good standing may attend and be heard. (At General Meetings). All meetings must be held in a suitable location with adequate facilities. Attendance is requested of all CBDA members, however, it is mandatory that 50% of the Board of Directors be present in order to constitute a quorum. Teams not present at any meeting shall have zero points deducted from their “wins” for the season in play. A team representative must be in attendance and signed in by the time the President (or his / her representative) asks if there is any Old Business. Failure to do so will count as a team not having a representative present. **(Fall 2006)**
- E. **AMENDMENTS TO THE BYLAWS:** Amendments to these By-Laws shall be submitted in writing. These amendments will be submitted for adoption at any monthly meeting and shall be voted on at the next GENERAL MEMBERSHIP MEETING. **(Fall 1998)** The current By-Laws (to be changed) will be read, followed by a reading of the proposed change and an open vote shall determine the outcome, 2/3's majority to rule.

11. AWARDS PRESENTATION:

An Awards Night shall be held at the close of each Season. The date and place shall be determined by the Executive Board, together with the number and kinds of awards to be presented, on the recommendations of the Trophy Committee and announced to the General Membership.

12. **COMMITTEES:**

A. The following standing committees are established.

(1.) **AUDIT COMMITTEE:**

The assigned member (s) of this committee shall be available, when directed, to hold an audit of the Treasurer's and / or Secretary's files (e.g. financial statement review of Treasurer, or individual records.) Any Questionable material may then be presented by this Committee at the next Board of Directors meeting.

(2.) **CLUB STANDARDS COMMITTEE:**

Assigned member (s) shall visit each club that wishes to host a team for the CBDA. This committee shall contact managers / owners of said clubs to inform them of CBDA requirements: adequate seating for both teams, reasonable climate control, Dart-out Charts, and ensure compliance. **(Dec. 2006)** They will also investigate any complaints regarding existing clubs.

(3.) **PUBLIC RELATIONS COMMITTEE:**

Assigned member (s) shall coordinate all attempts to advertise for the CBDA, and keep the Board of Directors informed of all actions taken.

(4.) **SCHEDULING COMMITTEE:**

Assigned member (s) shall establish and distribute schedules for each season of play.

(5.) **TROPHY COMMITTEE:**

Assigned member (s) shall acquire trophies and awards as required for each season of play, and ensure they are ready for presentation on the designated awards night.

(6.) **WAYS AND MEANS COMMITTEE:**

This fund would go to help out family members when there is a death of a dart player or their immediate, (farther, mother, brother sister, son, or daughter) family. **(June 2006)** At this time we have a cap of \$150.00, based on need. This cap will be reviewed after the first year and possibly be increased as time allows.

Assigned member (s) shall accomplish those duties assigned by the President of the CBDA.

(7) **TOURNAMENT COMMITTEE:**

Assigned member (s) shall maintain liaison with the Tournament Director and coordinate support efforts.

(8) **CAPTAIN OF ALL STAR / TRAVELING TEAM:**

Captain of the AS/TT will be elected by the members of the AS/TT after the January try-out and must be one of the members of the team.

B. The president shall be a Defacto member of all committees.

C. The President may appoint any Special Committee as necessary.

13. **ALL STAR TRAVELING TEAM:**

A. The All Star Traveling Team shall be selected annually from paid up members of the CBDA. **(Fall 1998)**

B. Election of the team to be made in January of each year from paid members of the CBDA who MUST remain a paid member for the entire year. Method of try-out to be determined by the AS/TT captain and the President of the CBDA. The AS/TT captain shall be selected by the team. The captain and the President may at their discretion enlist the help of other CBDA members

when necessary to help with try-outs. Dates and locations are to be announced at the CBDA monthly meetings and entered into the minutes. **(Fall 1998)**

- C. Persons making the team in January will be an AS/TT member for one year.
- D. Team members will be required to travel as necessary with those traveling, having first preference at home matches.
- E. Persons missing more than two matches (home or away) will be dropped from the Team.
- F. The Captain shall make match arrangements and inform the President / Secretary. Match locations must be fairly placed into clubs that have adequate space availability (i.e. more than four boards). The Captain shall inform the General Membership as to the date and location of all matches at the monthly meetings and entered into the minutes. **(Fall 1998)**
- G. All AS/TT monies collected shall go directly to the Treasurer of the CBDA who shall stay in contact with the AS/TT Captain concerning all expenditures. **(Fall 1998).**
- H. Each member that does try out will be required to pay \$1.00, which goes directly to the AS/TT fund. To help off set expenses. **(Fall 1998).**